# **Privacy Policy**

Last Updated: 25/11/2024

Voltmailer, operated by SyneticX LTD ("Company," "we," "us," or "our"), is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you use our services.

#### 1. Information We Collect

#### **Personal Information**

We collect personal information that you provide to us during account registration, such as:

- Name
- Email address
- Payment information

#### **User Content**

We collect and process data you upload to our services, including:

- Email lists
- Content created using our tools

## **Automatically Collected Information**

We may collect information about your usage of our services through cookies and other tracking technologies. This includes:

- IP address
- Browser type and version
- Device identifiers and usage data

## 2. How We Use Your Information

We use the information collected to:

- Provide, maintain, and enhance our services.
- Process payments and manage accounts.
- Communicate with you about account updates, services, and promotions.
- Ensure compliance with our Terms of Service and applicable laws.

#### 3. Disclosure of Your Information

We may share your information under the following circumstances:

#### **Service Providers**

We work with trusted third-party vendors for payment processing, customer service, and data analytics. These vendors are contractually obligated to protect your data.

## **Legal Compliance**

We may disclose your information to governmental authorities or legal entities if required to:

- Comply with laws, subpoenas, or legal processes.
- Protect the safety, rights, or property of users or the Company.

# **Business Transfers**

In the event of a merger, acquisition, or asset sale, your information may be transferred to the acquiring entity.

# 4. Data Security

We implement technical and organizational measures to protect your data from unauthorized access or misuse. These measures include:

- Encryption for data in transit and at rest.
- · Regular security audits and monitoring.

While we strive for robust security, no online system is completely secure. Please notify us immediately if you believe your account has been compromised.

#### 5. Your Choices

## **Opt-Out**

You may opt out of promotional communications by following the instructions in those communications or contacting us directly.

#### **Access and Correction**

You may access and update your personal information by logging into your account or contacting us.

#### **Data Deletion**

You may request deletion of your personal data, subject to legal and contractual obligations.

## 6. Cookies and Tracking Technologies

We use cookies and similar technologies to:

- Improve user experience.
- Analyze traffic patterns and platform usage.

You can manage your cookie preferences through your browser settings.

# 7. Children's Privacy

Our services are not directed to individuals under 18 years of age. If we become aware of unauthorized data collection from minors, we will delete it promptly.

## 8. International Data Transfers

If you use our services from outside the United Kingdom, your data may be transferred to and processed in jurisdictions with different privacy protections. By using our services, you consent to such transfers.

## 9. Use of Google Workspace APIs and User Data

- Our app complies with Google Workspace API policies and safeguards all user data obtained through these APIs.
- We do not use Google Workspace user data to train, improve, or develop generalized artificial intelligence (AI) or machine learning (ML) models.
- All data accessed through Google Workspace APIs is used exclusively for providing app-specific functionality.

## 10. Third-Party Al Tools

We do not transfer Google Workspace user data to third-party AI tools or services. User data remains secure and confined to the operations of our service.

# 11. Data Transparency and Security

We maintain transparency regarding the use of Google Workspace data. Any concerns or questions about its use can be directed to us at **voltmailerhq@gmail.com**.

## 12. Personalized AI/ML Models

We do not use Google Workspace data to develop personalized or generalized AI/ML models. Data is processed solely for necessary app features, as defined in the app's functionality.

## 13. Compliance with Data Protection Laws

We adhere to GDPR, CCPA, and other applicable privacy laws, ensuring:

- Users retain control over their data.
- No sale of personal data to third parties.
- Clear and concise data processing practices.

# 14. Changes to This Privacy Policy

We may update this Privacy Policy periodically. Any updates will be published on this page with a revised "Last Updated" date. Continued use of our services indicates your acceptance of changes.

## 15. Contact Us

For questions or concerns about this Privacy Policy, please contact us at:

Email: voltmailerhq@gmail.com